

**BOBCAT TRAIL COMMUNITY DEVELOPMENT DISTRICT**  
**LANDSCAPE COMMITTEE AND WORKSHOP**  
**APPROVED MONTHLY COMMITTEE MINUTES**

Meeting Date/Time: February 6, 2020 at 3:00 PM with continuances to 2/10/2020 at 1:00 PM, 2/20/2020 at 10:00 AM, and 2/28/2020 at 1:00 PM in the Community Center.

FROM: Rita Castle Smith, Chair and Secretary                      Committee: Landscape Committee

Attendees: Rita Castle Smith, Laura Filler, Scott Verrill, Paul Fisher (Liaison).

The notice of the meeting was posted as per CDD requirements.

A quorum was established to conduct committee business.

Public comments on February 6, Agenda: None.

**Voted and Recommended Action of the Committee:**

1. The committee unanimously approved/adopted the February 6, 2020 revised Agenda.
2. The Committee unanimously waived the reading and approved the January 2, 2020 committee minutes.
3. The committee reviewed and recommended approval of several pending invoices as per Board Liaison request.

**Minutes Indicating the status of other priority projects, issues and/or discussion:**

UNFINISHED BUSINESS:

-- Landscaping: BrightView (BV) Account Manager participated in the discussions.

--The committee reviewed the status of pending/recent work proposals, including:

--Monument palm tree trimming. BrightView will remove remaining fronds

--Bud Drenching of tall palms throughout community was completed.

--Laura Filler will work with Ron Simmers (BV) on revising Community Center planting beds (pending).

--Removal of dead magnolia tree in commercial area will be completed by BV crew.

--Beds and tree at corner of Boulevard and Palmetto Palm Way.

--Removal of dead shrubs in planting beds is on-going. Plan for replacement underway.  
--The committee will review proposals for sod and mulch replacements throughout the community and establish a plan consistent with the committee budget at March meeting.

--BrightView was instructed to make sure mowing crew complete work at Palmetto Palm green space as part of regular mowing schedule.

--The requested identification of wells and control clocks has been completed and will be filed with community-wide irrigation plans.

--The committee briefly discussed North Port's Brazilian Pepper tree policy.

--The install of red and white geraniums in the two front planting beds has been completed.

NEW BUSINESS:

--The committee discussed the upcoming renewal of the CDD Landscape Contract with BrightView and requested committee members to review the current contract and be prepared to discuss revisions at upcoming committee meeting. These revisions will be used to develop the Scope of Work for contract interviews with potential vendors.

--The committee reviewed pending BV Invoices and work proposals for payment.

--The committee discussed potential changes to the Committee Liaison voting status and recommended to continue the Liaison as a voting member of the Committee.

PUBLIC COMMENTS: NONE.

MEETING ADJOURN: The committee voted to continue the meeting until 2/10/2010 and to meet weekly thereafter to work on development of a landscape Request For Proposal (RFP) and associated Scope of Work for a new multi-year landscape work contract. The current contract expires September 30, 2020.

Submitted by Rita Castle Smith, Chair.

March 4, 2020